

Saint Louis University Late Registration Fee Appeal

Form #5

Section 1
Student

Student Name

Student ID

Section 2
Student Justification

State in clear, concise sentences what caused the lack of registration by the first day of the semester and why a removal of a Late Registration Fee is being requested.

Semester (fall/winter/spring/summer and year) _____

Section 3
Signature

I understand and acknowledge that:

- * Any student who registers for the first time after the start of the semester/term will be assessed a late registration fee of \$50.

Student Signature

Date

Form Procedures

1. Student completes sections 1 and 2.
2. Student acknowledges policies related to late graduation application, section 3.
3. Student submits form to the Office of the University Registrar.
4. If approved, the Office of the University Registrar reverses Late Registration Fee and notifies student.
5. If denied, the Office of the University Registrar notifies student and academic advisor.